Instructions for Excluding Series from Upload

Overview:

It is possible to selectively exclude one or more image data series during upload, for example when the phantom has been combined with a subject study. This process allows the subject and phantom to be uploaded in two steps with only the relevant series included with each upload transmission.

Details:

The Verify and Submit Data page (Step 2) displays a listing of all series available for uploading. To exclude a series from being archived, simply de-select it by unchecking the "Selected" box.

Note: The “bypass validation” checkbox on the De-identify page (Step 1) must not be checked. Selecting "bypass validation" automatically uploads all series within the source directory.